



## ANNUAL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) STATUS REPORT

FOR THE PERIOD July 1, 2023 TO JUNE 30, 2024

GENERAL INFORMATION					
Permittee Name:	New Britain Borough	NPDES Permit No.:	PAI130063		
Mailing Address:	45 Keeley Avenue	Effective Date:	May 1, 2024		
City, State, Zip:	New Britain, PA 18901	Expiration Date:	April 30, 2029		
MS4 Contact Person:	John Wolff	Renewal Due Date:			
Title:	Borough Manager	Municipality:	New Britain Borough		
Phone:	215-348-4586	County:	Bucks		
Email:	wolffj@newbritainboro.com				
Co-Permittees (if applicable):					
Appendix(ces) that permittee is subject to (select all that apply):					
<input type="checkbox"/> Appendix A <input checked="" type="checkbox"/> Appendix B <input type="checkbox"/> Appendix C <input type="checkbox"/> Appendix D <input checked="" type="checkbox"/> Appendix E <input checked="" type="checkbox"/> Appendix F					
WATER QUALITY INFORMATION					
Are there any discharges to waters within the Chesapeake Bay Watershed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
Identify all surface waters that receive stormwater discharges from the permittee's MS4 and provide the requested information (see instructions).					
Receiving Water Name	Ch. 93 Class.	Impaired?	Cause(s)	TMDL?	WLA?
Neshaminy Creek	TSF, MF	Yes	Pathogens, nutrients, organic enrichment/low DO	Yes	No
Pine Run	TSF, MF	Yes	Excessive algal growth	No	No
Cooks Run	TSF, MF	Yes	Nutrients	No	No
North Branch Neshaminy Creek	TSF, MF	Yes	Water/Flow variability	No	No

### GENERAL MINIMUM CONTROL MEASURE (MCM) INFORMATION

Have you completed all MCM activities required by the permit for this reporting period? ☒ Yes ☐ No

List the current entity responsible for implementing each MCM of your SWMP, along with contact name and phone number.

MCM	Entity Responsible	Contact Name	Phone
#1 Public Education and Outreach on Storm Water Impacts	New Britain Borough	John Wolff	215-348-4586
#2 Public Involvement/Participation	New Britain Borough	John Wolff	215-348-4586
#3 Illicit Discharge Detection and Elimination (IDD&E)	New Britain Borough	John Wolff	215-348-4586
#4 Construction Site Storm Water Runoff Control	New Britain Borough	John Wolff	215-348-4586
#5 Post-Construction Storm Water Management in New Development and Redevelopment	New Britain Borough	John Wolff	215-348-4586
#6 Pollution Prevention / Good Housekeeping	New Britain Borough	John Wolff	215-348-4586

### MCM #1 – PUBLIC EDUCATION AND OUTREACH ON STORM WATER IMPACTS

#### BMP #1: Develop, implement and maintain a written Public Education and Outreach Program.

1. For new permittees only, has the written PEOP been developed and implemented within the first year of permit coverage?

☐ Yes ☐ No

2. Date of latest annual review of PEOP: September 2023 Were updates made? ☐ Yes ☒ No

3. What were the plans and goals for public education and outreach for the reporting period?

Continue to provide public education and outreach to the Borough's residents, business owners, and developers through public meeting discussions and information in newsletters.

4. Did the MS4 achieve its goal(s) for the PEOP during the reporting period? ☒ Yes ☐ No

5. Identify specific plans and goals for public education and outreach for the upcoming year:

The Borough plans to continue implementing its public education and outreach program and will consider various outreach methods, such as advertisement in newspapers, articles in newsletters, and public discussions.

#### BMP #2: Develop and maintain lists of target audience groups present within the areas served by your MS4.

1. For new permittees only, have the target audience lists been developed and implemented within the first year of permit coverage?

☐ Yes ☐ No

2. Date of latest annual review of target audience lists: September 2023 Were updates made? ☐ Yes ☒ No

#### BMP #3: Annually publish at least one educational item on your Stormwater Management Program.

1. For new permittees only, were stormwater educational and informational items produced and published in print and/or on the Internet within the first year of permit coverage?

☐ Yes ☐ No

2. Date of latest annual review of educational materials: September 2023 Were updates made? ☐ Yes ☒ No

3. Do you have a municipal website? ☒ Yes ☐ No (URL:  
<https://www.newbritainboro.com/information/storm-water-awareness/>)

If Yes, what MS4-related material does it contain?

The Borough's Stormwater Awareness webpage contains information on the PADEP's MS4 regulations, copy of the Borough's TMDL /PRP Plan, and useful stormwater links to DEP and EPA webpages.

4. Describe any other method(s) used during the reporting period to provide information on stormwater to the public:  
The Borough published newsletters in Spring/Summer 2023, Fall/Winter 2023/2024, and Spring/Summer 2024 which each included stormwater information. The Borough's stormwater website was also reviewed for potential updates.
5. Identify specific plans for the publication of stormwater materials for the upcoming year:  
The Borough plans to continue publishing stormwater information in newsletters as well as maintaining the Borough stormwater webpage, including reviewing it for potential updates and confirming the provided links are still active.

**BMP #4: Distribute stormwater educational materials to the target audiences.**

Identify the two additional methods of distributing stormwater educational materials during the previous reporting period (e.g., displays, posters, signs, pamphlets, booklets, brochures, radio, local cable TV, newspaper articles, other advertisements, bill stuffers, posters, presentations, conferences, meetings, fact sheets, giveaways, or storm drain stenciling).

The Borough published newsletters in Spring/Summer 2023, Fall/Winter 2023/2024, and Spring/Summer 2024 which each included stormwater information and keeps its Stormwater Awareness webpage content and links current. Stormwater related pamphlets are available in the lobby of the Borough Administration building. The MS4 Pollutant Reduction Plan was presented with a request for public comment at the August 9, 2023 Council meeting.

**MCM #1 Comments:**

**MCM #2 – PUBLIC INVOLVEMENT/PARTICIPATION**

**BMP #1: Develop, implement and maintain a written Public Involvement and Participation Program (PIPP)**

1. For new permittees only, was the PIPP developed and implemented within one year of permit coverage?  
☐ Yes ☐ No
2. Date of latest annual review of PIPP: September 2023      Were updates made? ☐ Yes ☒ No

**BMP #2: Advertise to the public and solicit public input on ordinances, SOPs, Pollutant Reduction Plans (PRPs) (if applicable) and TMDL Plans (if applicable), including modifications thereto, prior to adoption or submission to DEP:**

1. Was an MS4-related ordinance, SOP, PRP or TMDL Plan developed during the reporting period? ☒ Yes ☐ No
2. If Yes, describe how you advertised the draft document(s) and how you provided opportunities for public review, input and feedback:

The Borough's draft PRP/TMDL Plan was discussed at the November 9, 2022, December 28, 2022, and August 9, 2023 public Council meetings to solicit feedback from Council and the public. These meetings were advertised, the stormwater related items included on the agendas, and public input was requested at each public meeting. Following these meetings and informal review submissions to the DEP, the PRP/TMDL was advertised in the local newspaper, The Intelligencer, on July 30, 2023 to notify the public of the formal public comment period running from July 31, 2023 through September 1, 2023. After receiving notice from the PADEP on January 3, 2024 that a tentative decision was made to issue the MS4 permit, the Borough posted the required Public Notice at the Borough Administration building.

3. If an ordinance, SOP or plan was developed or amended during the reporting period, provide the following information:

<b>Ordinance / SOP / Plan Name</b>	<b>Date of Public Notice</b>	<b>Date of Public Hearing</b>	<b>Date Enacted or Submitted to DEP</b>
MS4 Pollutant Reduction Plan for New Britain Borough	July 30, 2023	August 9, 2023	permit effective May 1, 2024

**BMP #3: Regularly solicit public involvement and participation from the target audience groups using available distribution and outreach methods.**

1. At least one public meeting or other MS4 event must be held during the 5-year permit coverage period to solicit participation and feedback from target audience groups. Was this meeting or event held during the reporting period?

☒ Yes ☐ No

If Yes, Date of Meeting or Event: September 10, 2019, June 8, 2021, June 14, 2022, November 9, 2022, December 28, 2022, and August 9, 2023

2. Report instances of cooperation and participation in MS4 activities; presentations the permittee made to local watershed and conservation organizations; and similar instances of participation or coordination with organizations in the community.

The November 9, 2022, December 28, 2022, and August 9, 2023 MS4 presentations at the public Council meetings discussed the Borough's MS4 permit and the PRP/TMDL Plan requirements. The presentations also referenced the Borough's stormwater webpage and newsletter for people seeking additional information and how to become involved with stormwater related activities in the Borough.

3. Report activities in which members of the public assisted or participated in the meetings and in the implementation of the SWMP, including education activities or efforts such as cleanups, monitoring, storm drain stenciling, or others.

Members of the public attended the Borough's public Council meetings where stormwater management and the MS4 program was discussed. Video recordings of the public Council meetings are also posted to the Borough's YouTube webpage. The Borough also has Nature Preserve and Bird Town Committees that hold regular public meetings and are made entirely of Borough resident volunteers. The Borough's Nature Preserve Committee has completed efforts such as removing invasive plant species, planting hundreds of native plants, and addressing erosion issues. The Borough's Bird Town Committee works to encourage people to reduce or eliminate the use of pesticides and chemicals.

**MCM #2 Comments:**

**MCM #3 – ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDD&E)**

**BMP #1: Develop and implement a written program for the detection, elimination, and prevention of illicit discharges into the regulated small MS4.**

1. For new permittees only, was the written IDD&E program developed within one year of permit coverage?

☐ Yes ☐ No

2. Date of latest annual review of IDD&E program: September 2023 Were updates made? ☐ Yes ☒ No

**BMP #2: Develop and maintain map(s) that show permittee and urbanized area boundaries, the location of all outfalls and, if applicable, observation points, and the locations and names of all surface waters that receive discharges from those outfalls. Outfalls and observation points shall be numbered on the map(s).**

1. Have you completed a map(s) that includes all components of BMP #2? ☒ Yes ☐ No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed:

2. Date of last update or revision to map(s): April 2022

3. Total No. of Outfalls in MS4: 26 Total No. of Outfalls Mapped: 26

4. Total No. of Observation Points: 0 Total No. of Observation Points Mapped: 0
5. During the reporting period, have you identified any existing outfalls that have not been previously reported to DEP in an NOI, application or annual report, or are any new MS4 outfalls proposed for the next reporting period?
- ☐ Yes ☒ No If Yes, select: ☐ Existing Outfall(s) Identified ☐ New Outfall(s) Proposed

**BMP #3: In conjunction with the map(s) created under BMP #2 (either on the same map or on a different map), the permittee shall develop and maintain map(s) that show the entire storm sewer collection system within the permittee's jurisdiction that are owned or operated by the permittee (including roads, inlets, piping, swales, catch basins, channels, and any other components of the storm sewer collection system), including privately-owned components of the collection system where conveyances or BMPs on private property receive stormwater flows from upstream publicly-owned components.**

1. Have you completed a map(s) that includes all components of BMP #3? ☒ Yes ☐ No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed:

2. If Yes to #1, is the map(s) on the same map(s) as for outfalls and receiving waters? ☒ Yes ☐ No

3. Date of last update or revision to map(s): April 2022

**BMP #4: Conduct dry weather screenings of MS4 outfalls to evaluate the presence of illicit discharges. If any illicit discharges are present, the permittee shall identify the source(s) and take appropriate actions to remove or correct any illicit discharges. The permittee shall also respond to reports received from the public or other agencies of suspected or confirmed illicit discharges associated with the storm sewer system, as well as take enforcement action as necessary. The permittee shall immediately report to DEP illicit discharges that would endanger users downstream from the discharge, or would otherwise result in pollution or create a danger of pollution or would damage property.**

For new permittees, all identified outfalls (and if applicable observation points) must be screened during dry weather at least twice within the 5-year period following permit coverage. For existing permittees, all identified outfalls (and if applicable observation points) must be screen during dry weather at least once within the 5-year period following permit coverage and, for areas where past problems have been reported or known sources of dry weather flows occur on a continual basis, outfalls must be screened annually during each year of permit coverage.

1. How many unique outfalls (and if applicable observation points) were screened during the reporting period? 0
2. Indicate the percentage of all outfalls screened in the past five years. 100%
3. Indicate the percent of outfalls screened during the reporting period that revealed dry weather flows: 0%
4. Did any dry weather flows reveal color, turbidity, sheen, odor, floating or submerged solids? ☐ Yes ☒ No
5. If Yes for #4, attach all sample results to this report with a map identifying the sample location. Explain the corrective action(s) taken in the attachment.
6. Do you use the MS4 Outfall Field Screening Report form (3800-FM-BCW0521) provided in the permit?

☒ Yes ☐ No

If No, attach a copy of your screening report form.

**BMP #5: Enact a Stormwater Management Ordinance or SOP to implement and enforce a stormwater management program that includes prohibition of non-stormwater discharges to the regulated small MS4.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that prohibits non-stormwater discharges? ☒ Yes ☐ No
- If Yes, indicate the date of the ordinance or SOP: June 14, 2022
2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) with respect to authorized non-stormwater discharges? ☒ Yes ☐ No

If Yes to #2 and the ordinance or SOP has not been submitted to DEP previously, attach the ordinance or SOP.



3. Were there any violations of the ordinance or SOP during the reporting period? ☐ Yes ☒ No

If Yes to #3, complete the table below (attach additional sheets as necessary).

Violation Date	Nature of Violation	Responsible Party	Enforcement Taken

4. Did you approve any waiver or variance during the reporting period that allowed an exception to non-stormwater discharge provisions of an ordinance or SOP? ☐ Yes ☒ No

If Yes to #4, identify the entity that received the waiver or variance and the type of non-stormwater discharge approved.

**BMP #6: Provide educational outreach to public employees, business owners and employees, property owners, the general public and elected officials (i.e., target audiences) about the program to detect and eliminate illicit discharges.**

1. Was IDD&E-related information distributed to public employees, businesses, and the general public during the reporting period? ☒ Yes ☐ No

If Yes, what was distributed? Through its newsletter, stormwater webpage, and MS4 presentations at public Council meetings, the Borough encouraged employees, businesses, and the general public to report stormwater concerns to the Borough.

2. Is there a well-publicized method for employees, businesses and the public to report stormwater pollution incidents?  
☒ Yes ☐ No

3. Do you maintain documentation of all responses, action taken, and the time required to take action? ☒ Yes ☐ No

**MCM #3 Comments:**

**MCM #4 – CONSTRUCTION SITE STORMWATER RUNOFF CONTROL**

Are you relying on PA's statewide program for stormwater associated with construction activities to satisfy this MCM?

☒ Yes ☐ No

*(If Yes, respond to questions for BMP Nos. 1, 2 and 3 only in this section. If No, respond to questions for all BMPs in this section)*

**BMP #1: The permittee may not issue a building or other permit or final approval to those proposing or conducting earth disturbance activities requiring an NPDES permit unless the party proposing the earth disturbance has valid NPDES Permit coverage (i.e., not expired) under 25 Pa. Code Chapter 102.**

During the reporting period, did you comply with 25 Pa. Code § 102.43 (relating to withholding building or other permits or approvals until DEP or a county conservation district (CCD) has approved NPDES permit coverage)?

☒ Yes ☐ No ☐ Not Applicable (no building permit applications received)

**BMP #2: A municipality or county which issues building or other permits shall notify DEP or the applicable CCD within 5 days of the receipt of an application for a permit involving an earth disturbance activity consisting of one acre or more, in accordance with 25 Pa. Code § 102.42.**

During the reporting period, did you comply with 25 Pa. Code § 102.42 (relating to notifying DEP/CCD within 5 days of receiving an application involving an earth disturbance activity of one acre or more)?

☒ Yes ☐ No ☐ Not Applicable (no building permit applications received)

**BMP #3: Enact, implement and enforce an ordinance or SOP to require the implementation and maintenance of E&S control BMPs, including sanctions for non-compliance, as applicable.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of E&S control BMPs? ☒ Yes ☐ No

If Yes, indicate the date of the ordinance or SOP: June 14, 2022

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☒ Yes ☐ No

3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

**BMP #4: Review Erosion and Sediment (E&S) control plans to ensure that such plans adequately consider water quality impacts and meet regulatory requirements.**

Specify the number of E&S Plans you reviewed during the reporting period:

**BMP #5: Conduct inspections regarding installation and maintenance of E&S control measures during earth disturbance activities. Maintain records of site inspections, including dates and inspection results, in accordance with the record retention requirements in this permit.**

Specify the number of E&S inspections you completed during the reporting period:

**BMP #6: Conduct enforcement when installation and maintenance of E&S control measures during earth disturbance activities does not comply with permit and/or regulatory requirements.**

Specify the number of enforcement actions you took during the reporting period for improper E&S:

**BMP #7: Develop and implement requirements for construction site operators to control waste at construction sites that may cause adverse impacts to water quality. The permittee shall provide education on these requirements to construction site operators.**

Specify the method(s) by which you are educating construction site operators on controlling waste at construction sites:

**BMP #8: Develop and implement procedures for the receipt and consideration of public inquiries, concerns, and information submitted by the public to the permittee regarding local construction activities.**

1. A tracking system has been established for receipt of public inquiries and complaints. ☐ Yes ☐ No

2. Specify the number of inquiries and complaints received during the reporting period:

**MCM #4 Comments:**

**MCM #5 – POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT**

**BMP #1: Enact, implement and enforce an ordinance or SOP to require post-construction stormwater management from new development and redevelopment projects, including sanctions for non-compliance.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of post-construction stormwater management (PCSM) BMPs? ☒ Yes ☐ No  
If Yes, indicate the date of the ordinance or SOP: June 14, 2022
2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☒ Yes ☐ No
3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

**BMP #2: Develop and implement measures to encourage and expand the use of Low Impact Development (LID) in new development and redevelopment. Measures should also be included to encourage retrofitting LID into existing development. Enact ordinances consistent with LID practices and repeal sections of ordinances that conflict with LID practices.**

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that encourages and expands the use of LID in new development and redevelopment? ☒ Yes ☐ No  
If Yes, indicate the date of the ordinance or SOP: June 14, 2022
2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☒ Yes ☐ No
3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

**BMP #3: Ensure adequate O&M of all post-construction stormwater management BMPs that have been installed at development or redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale.**

1. Do you have an inventory of all PCSM BMPs that were installed to meet requirements in NPDES Permits for Stormwater Discharges Associated with Construction Activities approved since March 10, 2003? ☒ Yes ☐ No  
If Yes to #1, complete Table 1 on the next page.
2. Has proper O&M occurred during the reporting period for all PCSM BMPs? ☒ Yes ☐ No
3. If No to #2, explain what action(s) the permittee has taken or plans to take to ensure proper O&M.

*If you are relying on PA's statewide program for stormwater associated with construction activities, you may skip to MCM #6, otherwise complete all questions for BMPs #4 - #6 in this section.*

**BMP #4: Require the implementation of a combination of structural and/or non-structural BMPs that are appropriate to the local community, that minimize water quality impacts, and that are designed to maintain pre-development runoff conditions.**

1. Specify the number of PCSM Plans reviewed during the reporting period for projects disturbing greater than or equal to one acre (including projects less than one acre that are part of a larger common plan of development or sale):
2. Has a tracking system been established and maintained to record qualifying projects and their associated BMPs?  
☐ Yes ☐ No

## PCSM BMP INVENTORY

**Table 1.** To complete the information needed for MCM #5, BMP #3, list all existing structural BMPs that discharge stormwater to the permittee's MS4 that were installed to satisfy PCSM requirements for earth disturbance activities under Chapter 102, and provide the requested information (see instructions).

BMP No.	BMP Name	DA (ac)	Entity Responsible for O&M	Latitude	Longitude	Date Installed	O&M Requirements	NPDES Permit No.
1				0 1 33	0 1 33			
2				0 1 33	0 1 33			
3				0 1 33	0 1 33			
4				0 1 33	0 1 33			
5				0 1 33	0 1 33			
6				0 1 33	0 1 33			
7				0 1 33	0 1 33			
8				0 1 33	0 1 33			
9				0 1 33	0 1 33			
10				0 1 33	0 1 33			
11				0 1 33	0 1 33			
12				0 1 33	0 1 33			
13				0 1 33	0 1 33			
14				0 1 33	0 1 33			
15				0 1 33	0 1 33			
16				0 1 33	0 1 33			

**BMP #5: Ensure that controls are installed that shall prevent or minimize water quality impacts. The permittee shall inspect all qualifying development or redevelopment projects during the construction phase to ensure proper installation of the approved structural PCSM BMPs. A tracking system (e.g., database, spreadsheet, or written list) shall be implemented to track the inspections conducted and to track the results of the inspections (e.g., BMPs were, or were not, installed properly).**

1. During the reporting period have you inspected all qualifying development and redevelopment projects during the construction phase to ensure proper installation of approved structural BMPs?  
☐ Yes ☐ No ☐ Not Applicable (no qualifying projects during reporting period)
2. Has a tracking system been established and maintained to record results of inspections?  
☐ Yes ☐ No

**BMP #6: Develop a written procedure that describes how the permittee shall address all required components of this MCM.**

Have you developed a written plan that addresses: 1) minimum requirements for use of structural and/or non-structural BMPs in plans for development and redevelopment; 2) criteria for selecting and standards for sizing stormwater BMPs; and 3) implementation of an inspection program to ensure that BMPs are properly installed? ☒ Yes ☐ No

**MCM #5 Comments:**

#### MCM #6 – POLLUTION PREVENTION / GOOD HOUSEKEEPING

**BMP #1: Identify and document all operations that are owned or operated by the permittee and have the potential for generating pollution in stormwater runoff to the MS4. This includes activities conducted by contractors for the permittee.**

1. Have you identified all facilities and activities owned and operated by the permittee that have the potential to generate stormwater runoff into the MS4? ☒ Yes ☐ No
2. When was the inventory last reviewed? September 2023
3. When was it last updated? September 2019

**BMP #2: Develop, implement and maintain a written O&M program for all operations that could contribute to the discharge of pollutants from the MS4, as identified under BMP #1. This program shall address stormwater collection or conveyance systems within the regulated MS4.**

1. Have you developed a written O&M program for the operations identified in BMP #1? ☒ Yes ☐ No
2. Date of last review or update to written O&M program: June 2018

**BMP #3: Develop and implement an employee training program that addresses appropriate topics to further the goal of preventing or reducing the discharge of pollutants from operations to the regulated small MS4. All relevant employees and contractors shall receive training.**

1. Have you developed an employee training program? ☒ Yes ☐ No
2. Date of last review or update to training program: October 2023      Date of latest training: October 2023

3. Training topics covered:

The PA Clean Water Academy's Urban Stormwater Basics course link was distributed to Borough employees.

4. Name(s) of training presenter(s):

PA Clean Water Academy

5. Names of training attendees:

John Wolff, Andrea Dewhurst

**MCM #6 Comments:**

Approved by New Britain Borough Council in December 2023, New Britain Borough has contracted to have Chalfont Borough complete public works services. Chalfont Borough swept all Borough roads in May 2024.

**POLLUTANT CONTROL MEASURES (PCMs)**

*Indicate the status of implementing PCMs in Appendices A, B and/or C by completing the table below. Skip this section if PCMs are not applicable.*

Task	Date Completed	Attached	Anticipated Completion Date
Storm Sewershed Map(s)	April 2022	<input type="checkbox"/>	
Source Inventory	September 2022	<input type="checkbox"/>	
Investigation of Suspected Sources	September 2022	<input type="checkbox"/>	
Ordinance/SOP for Controlling Animal Wastes	September 2012	<input type="checkbox"/>	

**PCM Comments:**

Copies of the above referenced documents were submitted with the July 1, 2021 - June 30, 2022 Annual MS4 Status Report.

**POLLUTANT REDUCTION PLANS (PRPs) AND TMDL PLANS**

1. Complete this section if the development and submission of a PRP and/or TMDL Plan was required as an attachment to the latest NOI or application or was required by the permit, regardless of whether DEP has approved the plan(s).

Type of Plan	Submission Date	DEP Approval Date	Surface Waters Addressed by Plan
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			Chesapeake Bay
<input checked="" type="checkbox"/> Impaired Waters PRP (Appendix E)		May 1, 2024	Cooks Run, Neshaminy Creek, Pine Run
<input checked="" type="checkbox"/> TMDL Plan (Appendix F)		May 1, 2024	Pine Run
<input type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP			Chesapeake Bay,
<input checked="" type="checkbox"/> Combined PRP / TMDL Plan		May 1, 2024	see above

☐ Joint Plan (if checked, list the name of the MS4 group or names of all entities participating in the joint plan below)

Joint Plan Participants:

2. Identify the pollutants of concern and pollutant load reduction requirements under the permit (see instructions).

Type of Plan	TSS Load Reduction (lbs/yr)	TP Load Reduction (lbs/yr)	TN Load Reduction (lbs/yr)
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			
<input checked="" type="checkbox"/> Impaired Waters PRP (Appendix E)	22,198		
<input checked="" type="checkbox"/> TMDL Plan (Appendix F)	6,931		
<input type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP			
<input checked="" type="checkbox"/> Combined PRP / TMDL Plan	see above		

3. Date Final Report Demonstrating Achievement of Pollutant Load Reductions Due: April 20, 2029

4. Have any modifications to the plan(s) occurred since DEP approval? ☐ Yes ☒ No

If Yes to #4, was the updated plan(s) submitted to DEP? ☐ Yes ☐ No

If Yes to #4, did you comply with the public participation requirements of the applicable appendix? ☐ Yes ☐ No

If Yes to #4, describe the plan modifications.

5. Summary of progress achieved during reporting period.

The Borough's permit became effective on May 1, 2024. The Borough is evaluating its 2025 budget for MS4 Pollutant Reduction Plan projects that can be designed and readied for construction to start achieving the sediment reduction requirements.

6. Anticipated activities for next reporting period.

Evaluate the Borough's 2025 budget for MS4 Pollutant Reduction Plan projects that can be designed and readied for construction to start achieving the sediment reduction requirements.

**PRP/TMDL Plan Comments:**

### NEW BMPs FOR PRP/TMDL PLAN IMPLEMENTATION

**Table 2.** List all new structural BMPs installed and ongoing non-structural BMPs implemented during the reporting period that are being used toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed or Implemented	Planning Area?	Ch. 102?	Annual Sediment Load Reduction (lbs/yr)
						O 1 11	O 1 11		<input type="checkbox"/>	<input type="checkbox"/>	
						O 1 11	O 1 11		<input type="checkbox"/>	<input type="checkbox"/>	
						O 1 11	O 1 11		<input type="checkbox"/>	<input type="checkbox"/>	
						O 1 11	O 1 11		<input type="checkbox"/>	<input type="checkbox"/>	
						O 1 11	O 1 11		<input type="checkbox"/>	<input type="checkbox"/>	

### BMP INVENTORY FOR PRP/TMDL PLAN IMPLEMENTATION

**Table 3.** List all existing structural BMPs that have been installed in prior reporting periods and are eligible to use toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed	Annual Sediment Load Reduction (lbs/yr)	Date of Latest Inspection	Satisfactory?
						O 1 11	O 1 11				<input type="checkbox"/>
						O 1 11	O 1 11				<input type="checkbox"/>
						O 1 11	O 1 11				<input type="checkbox"/>
						O 1 11	O 1 11				<input type="checkbox"/>
						O 1 11	O 1 11				<input type="checkbox"/>
						O 1 11	O 1 11				<input type="checkbox"/>



### CERTIFICATION

**For PAG-13 Permittees:** I have read the latest PAG-13 General Permit issued by DEP and agree and certify that (1) the permittee continues to be eligible for coverage under the PAG-13 General Permit and (2) the permittee will continue to comply with the conditions of that permit, including any modifications thereto. I understand that if I do not agree to the terms and conditions of the PAG-13 General Permit, I will apply for an individual permit within 90 days of publication of the General Permit. I also acknowledge that any facility construction needed to comply with the General Permit requirements shall be designed, built, operated, and maintained in accordance with operative laws and regulations.

**For All Permittees:** I certify under penalty of law that this report was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

John Wolff

Name of Responsible Official

215-348-4586

Telephone No.

Signature

Date

SEPTEMBER 26, 2024

**NEW BRITAIN BOROUGH (PA1130063)  
BUCKS COUNTY, PENNSYLVANIA  
MS4 ANNUAL/PROGRESS REPORT  
REPORT PERIOD from JULY 1, 2023 to JUNE 30, 2024**

**LIST OF REPORT ATTACHMENTS**

**MCM #1 – Public Education and Outreach on Storm Water Impacts**

- Newsletter
  - Spring-Summer 2023
  - Fall-Winter 2023-2024
  - Spring-Summer 2024

**MCM #2 – Public Involvement/Participation**

- August 9, 2023 Borough Council Agenda and Meeting Minutes

**MCM #5 – Post-Construction Stormwater Management in New Development and Redevelopment**

- PCSM BMP Inventory

**MCM #6 – Pollution Prevention/ Good Housekeeping**

- May 2024 Public Works Report

# *Borough of* **NEW BRITAIN**

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*Spring/Summer  
2023 Issue*

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**45 Keeley Avenue, New Britain, PA 18901 • 215-348-4586**



## Taking Care of Your Lawn – and your Watershed .....

We each have our own lawn care style --- some are protective (mow, mow, mow!), while others take a more laid-back approach. No matter your style, there are ways to reduce the environmental impact of your lawn care practices. Overwatering is not only bad for your lawn, it's a strain on water supplies and often ends up as wasted, excess runoff to the Borough's storm sewer system and streams.

### Watering Your Lawn

Light, frequent watering supports healthy grass and resists disease and pests. The best schedule for watering is 15 - 20 minutes per day between noon and 4:00 p.m. when the grass is under the most stress. If daily afternoon watering is not practical for you, try an every-other-day schedule of 30 - 40 minutes. For best results, combine light, frequent watering with grass mulching and slow-release fertilizer applications.

### Grass Mulching Tips

Mow High!

Set the mower blade at the highest setting, leaving grass blades 3 inches tall. If you cut your grass at 2 inches or less, the grass will draw energy from its root reserves to grow, instead of drawing energy from the sun. Tall grass encourages deep roots, which require less water, and also shades out crabgrass and low-growing weeds. Keeping grass tall during the summer also helps the plants tolerate the heat and dry weather, rather than requiring more water.

### Let your clippings Lay

Let the grass blades fall back onto the lawn. Short clippings quickly decompose, adding valuable nutrients to the soil. Grass clippings can return 50-100% of the nitrogen your lawn needs and are free fertilizer. If you are concerned about the appearance of lawn clippings, you can use a mulching mower, which will chop them into fine bits. Another bonus? Grass clippings are 85 percent water and can also reduce your watering needs.



A common myth is that grass clippings cause thatch, a layer of living and dead roots and stems growing between the green layer and the soil. Troublesome thatch is actually caused by improper use of lawn chemicals, compacted soils, and excessive watering.

### Fertilizing Your Lawn

In the case of fertilizer, more is not better! Over-applied fertilizer will wash off your lawn when it rains, drain into the Borough's storm sewer system and ultimately end up in streams as a pollutant. A soil test will tell you what nutrients are already contained in your lawn so that you are not over-applying fertilizers. Soil testing is available through the local county Penn State Extension office: <https://extension.psu.edu/soil-testing>.

For more information about the Borough's Storm Water Management plan, check out: <https://www.newbritainboro.com/information/storm-water-awareness/>

Help keep our water clean! To report a non-stormwater discharge to the stormwater system, storm drain, or to a stream, please call the Borough's offices at 215-348-4586.

Karen McNair, *Borough Engineer*  
Gilmore & Associates

## New Britain Borough Shade Tree Commission Celebrates Arbor Day ...

Each Year the New Britain Shade Tree Commission celebrates Arbor Day with a Tree Planting Ceremony in our borough. Please join us this year for this special occasion.

**DATE: Saturday April 29, 2023**

**TIME: 10:00 A.M.**

**PLACE: Orchard Park**

We will be planting a Serviceberry Tree. These multi season trees have white flowers in spring, bright red fruits that birds love in June and an array of brilliant red and gold leaves in fall. Our aim each year is to add beneficial native trees to our borough properties. This is a good opportunity for you to learn more about our commission and the native trees we are adding to the borough properties.

Since we are planting trees not just for our enjoyment but for the younger generation whose job it will be to care for these trees in years to come, we have invited a scout troop to join us in this endeavor.



Written by Marge Eberz

Secretary New Britain Borough Shade Tree Commission, [mte54@verizon.net](mailto:mte54@verizon.net)

## Exciting Developments for the Bird Town Program! .....

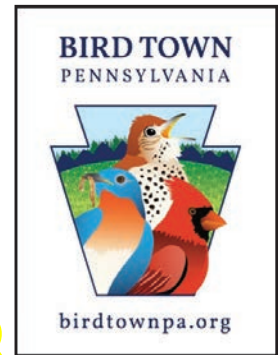
New Britain Borough has been a Bird Town since 2013. The Bird Town program was established by Audubon PA in 2010 to partner with local municipalities in the creation of a “healthier and sustainable environment for birds, wildlife, and people.” While the Bird Town program remained vibrant in our own community, it suffered from neglect at the state level due to staffing and funding issues at Audubon PA.

Today, however, the Bird Town initiative is stronger than ever and expanding throughout the state. Now administered by a new entity, Bird Town Pennsylvania, this revitalized grassroots program provides tools for municipalities to engage, educate and empower their residents, schools, and businesses to make more positive social, economic, and ecologically friendly decisions.

Promoting a culture of conservation, where everyone is a potential steward of nature in their own backyard and community, is a major goal of Bird Town PA. The restoration of natural systems and native plant communities for birds, butterflies, and other wildlife, on both private and public lands, has many positive impacts on communities, including creating a healthier environment, reducing stormwater runoff, greenhouse gases and maintenance time, increasing property values, and building community pride.

To learn much more about the Bird Town program, please visit Bird Town Pennsylvania's new website at <https://birdtownpa.org/>. You can also join the Bird Town PA Facebook group, “Bird Town Forum,” at <https://www.facebook.com/groups/birdtownforum>, or sign up to receive Bird Town PA's eNewsletter, “Bird Beat,” at <https://birdtownpa.org/bird-beat-newsletters/> to keep up with Bird Town events or learn more about how to create bird-friendly habitat in your own backyard.

Tom Price, *Council Vice-President & Bird Town Committee Chair*  
[pricet@newbritainboro.com](mailto:pricet@newbritainboro.com)



## Changes Coming to the Borough's Volunteer Committees .....

Our Borough has always benefited from the strong base of residents who volunteer to serve on our various standing committees. These committees do important and necessary work that would otherwise need to be done by outside contractors or Borough staff. This work saves the Borough's taxpayers thousands of dollars every year and frees up our small Borough staff for other tasks and responsibilities.

In recent months, Borough Council has approved the following changes to our committees that should augment their efficiency and increase their value to the Borough:



- Give Council liaisons a vote on committees (but not on boards or commissions) unless prohibited by PA Borough Code or other Pennsylvania law.
- Eliminate caps on the number of committee members, unless capped by PA Borough Code or another Pennsylvania law.
- Modify the responsibilities of the Community & Business Committee to focus on supporting and attracting local businesses.
- Create a new Events/Activities Committee to organize Borough events and to assist the Civic Association with its events.
- Eliminate the Public Safety Committee, the Roads Committee, and the Facilities Committee and assign their responsibilities to a new committee responsible for advising Council on issues related to public works, public safety, traffic, roads, parking, public services, and the maintenance of Borough facilities.
- Replace the Bird Town Committee with an Environmental Advisory Council. This EAC would be responsible for the Bird Town program in the Borough but would also serve as an advisory committee to Council on other environmental issues.
- Create a new Communications Committee to assist Borough staff with the Borough's newsletter, website, and social media.

Once these changes are fully implemented, additional volunteers will be needed to serve on these new and revamped committees. If interested, please contact the Borough Office, and let us know at [nnboro@newbritainboro.com](mailto:nnboro@newbritainboro.com)

Tom Price, *Council Vice-President*



# *Borough of* **NEW BRITAIN**

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*Fall/Winter 2023/24 Issue*

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## Do You Know... The Difference Between A Storm Sewer And A Sanitary Sewer?

*Written by: Karen MacNair, Gilmore & Associates, Borough Engineer*

Storm sewers collect rainwater and snow melt from outside our homes and businesses and carry it, untreated, directly to streams and rivers. Sanitary sewers collect water from inside homes and businesses (e.g., sinks, showers, toilets, washing machines) and carry it to treatment plants, where it is cleaned before it reaches streams and rivers.

### **What is stormwater?**

Stormwater is rainwater or snow and ice melt that seeps into the ground and flows across the ground and pavement. While that precipitation is an important part of nature's water cycle and replenishes drinking water supplies, recreation, and healthy wildlife habitats, it can become a problem when pollutants from activities like our car maintenance, lawn care, and dog walking are left on the ground for rain to wash away or when it causes flooding and erosion of stream banks.

When it doesn't seep into the ground, stormwater drains into what we call the storm sewer system. This includes the drains you see near street corners or at low points on the sides of streets, but also includes the various ditches and channels along roads and parking areas meant to carry water away from these surfaces.

The stormwater collected by the storm sewer system eventually flows directly into Pine Run, Cooks Run, and the Neshaminy Creek. Any and all of the pollutant's stormwater carries along the way empty into these waterways too because stormwater does not get treated.

### **What you can do to help reduce stormwater pollution in New Britain Borough:**

- Look for signs of soil and debris leaving construction sites in stormwater runoff or tracked into roads by construction vehicles. Report any of these conditions to the Borough.
- Properly dispose of hazardous substances such as used oil, cleaning supplies, and paint. Never pour them down any part of the storm sewer system. Report any such disposal you see to the Borough.
- Store materials that could pollute stormwater indoors and use containers for outdoor storage that do not rust or leak to eliminate exposure of materials to stormwater.
- Use pesticides, fertilizers, and herbicides properly and efficiently to prevent excess from running off.
- Pick up after pets and dispose of their waste properly. No matter where pets make a mess – in a backyard, at a park, or near the road – stormwater runoff can carry pet waste from the land to the storm sewer system, to the waterways.

### **Remember: Only rain should go into storm drains**

For more information, you can check out the Borough's Stormwater Management webpage: <https://www.newbritainboro.com/information/storm-water-awareness/> If you notice water flowing in the public storm sewer system, Pine Run, Cooks Run, or the Neshaminy Creek during times of dry weather, this is a potential sign of a problem. Please report any concerns to New Britain Borough at 215-348-4586.

## Volunteers Needed to Serve on New Borough Committees

Over the past several months, our Borough Council has been busy reevaluating a number of the Borough's volunteer standing committees. A few committees have been eliminated, other committees have been revised, and several new committees have been created. Here is a summary of the changes that have taken place:

The former Bird Town Committee is now an Environmental Advisory Council (EAC) with the following responsibilities:

- Identify environmental issues within the Borough and recommend actions to address those issues.
- Make recommendations to Borough Council as to the impact of land development in the Borough on the environment, as requested by Borough Council.
- Recommend community-based actions supporting a healthier, more sustainable environment within the Borough, and promote such actions as requested by Borough Council.
- At the request of and with the approval of Borough Council, educate Borough residents about environmental issues.
- Serve as the Borough's representative for Bird Town Pennsylvania's Bird Town Program, promote the goals of the Bird Town program within the Borough, and oversee Bird Town activities in the Borough.

*Continued on next page*

# *Borough of* **NEW BRITAIN**

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*Spring/Summer 2024 Issue*

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## Stormwater Management Program

*Written by: Karen MacNair, Gilmore & Associates, Borough Engineer*

The Borough is required to enforce a Stormwater Management Program designed to reduce the discharge of pollutants from the public storm sewer system to protect water quality per the requirements of the Clean Water Act and Pennsylvania Clean Streams Law. The public storm sewer system includes storm sewer inlets, piping, swales, catch basins, channels, and even roads. Pollutants include soil, garbage, sewage, and nutrients found in fertilizers.

As part of this Program, the Borough submits periodic reports to the Pennsylvania Department of Environmental Protection detailing how it complies with 6 Minimum Control Measure categories: Public Education and Outreach on Stormwater Impacts; Public Involvement/Participation; Illicit Discharge Detection and Elimination; Construction Site Stormwater Runoff Control; Construction Stormwater Management; and Pollution Prevention/Good Housekeeping. The Borough is also required to enforce a Pollution Reduction Plan and Total Maximum Daily Load Plan to reduce the amount of sediment and phosphorus reaching Cooks Run, Pine Run, and Neshaminy Creek via the public storm sewer system.

The most important thing to keep in mind is that the public storm sewer system does not get treated - anything that enters the Borough's system eventually reaches Cooks Run, Pine Run, and Neshaminy Creek. Some easy things you can do every day to help protect water quality include:

- Dispose of pet waste in the trash
- Mulch lawn clippings back into the lawn to provide natural fertilizer
- Keep leaves and grass out of storm drains
- Store and dispose of any hazardous products properly
- Reduce the use of fertilizers and pesticides on lawns and gardens
- Place litter in trash receptacles

If you notice water flowing in the public storm sewer system during times of dry weather, this is a potential sign that there could be a problem. Please report any concerns to New Britain Borough at 215-348-4586.

For more information, you can check out the Borough's Stormwater Management webpage: <https://www.newbritainboro.com/information/storm-water-awareness/>

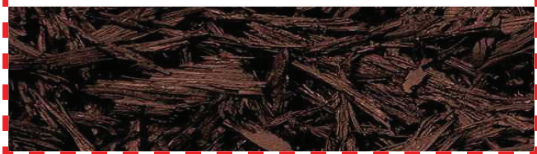
### Natural Triple Ground Mulch Black, Brown & Red Dyed Mulch Playground Mulch • Screened Topsoil • Stone Seasoned Firewood



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## Letter from the Manager .....

### 2024 Budget Process

New Britain Borough's fiscal year coincides with the calendar year, beginning January 1 and ending December 31.

The annual Borough budget is developed and analyzed throughout the fiscal year. In many cases, three fiscal-year budgets are being worked on in one fiscal year: closing out the previous year's budget, analyzing and working through the current year's budget, and developing the next year's budget. At the same time, Borough Council and staff continue to monitor the rolling budget and make additions or deletions as warranted.

The process begins with a comparison of the current budget to actual revenues and expenditures. We are able to learn from any discrepancies and incorporate that knowledge into the proposed budget. We also evaluate current operations and staffing to see if adjustments are needed.

Starting in August, staff begin providing input and identifying needs for the coming fiscal year. We then develop estimated costs for those needs using the past 3 years' budget as a starting point. Additional Capital budget requests are also reviewed.

Police protection for New Britain Borough is provided by the Central Bucks Regional Police Department, which serves Doylestown, New Britain, and Chalfont Boroughs. The Department was formed in 2014 by Doylestown and New Britain Boroughs, with Chalfont Borough joining in 2016. The percentage share contributions from each municipality are reviewed annually and are based on road miles, three-year average call volume, three-year year average crimes and population.

The foregoing information in hand, a first draft of the budget is assembled. Once the first draft is ready, and revenue and expenditure numbers solidified, the Borough Manager makes decisions on what to recommend to the Borough Council. The analysis takes into account the priority of budget requests, impact to the community, and potential tax implications. After the analysis is complete, the Borough Manager finalizes the proposed budget and transmits it to Borough Council. The first budget work session is held in October and is the Council's first review of the entire budget and capital requests for all departments.

A second budget review was being held at the Council's regular November meeting. Through this process, the Council will work with the Manager and Finance Director to understand the proposed budget and ensure it meets the needs of the community. The Council may amend the proposed budget as it deems necessary. When Borough Council is comfortable with the budget, it will provide notice to the public, including through advertisement in the local paper, that the proposed budget is ready for public inspection.

After the Council provides notice of the proposed budget and the required time for public inspection has passed, it may make final amendments to the budget, if desired, and then adopt the budget no later than December 31. In conjunction with adoption of the budget, Borough Council will establish millage rates and fees for the coming year.

New Britain Borough's 2024 Budget calls for an eight mill increase **overall** in the property tax levy. This increase is one of the highest increases this Borough has ever had to make but will provide several services New Britain Borough needs to provide. With the support of our council and residents this tax levy will strengthen our police force in a changing time. Our police department has been understaffed for a while and our Police Commission has agreed to hire 2 new additional police officers to help this department. The other service that **Council has approved is a shared Public Works Department.** For the first time in the history of the Borough we will have a pro-active public works. **This is an intergovernmental agreement between New Britain Borough and Chalfont Borough that will have someone on-call for emergencies 24/7, fill potholes, repair signs and clean and repair stormwater in-lets and systems as well as other projects. We will not have to contact or find a contractor to do these projects. This is an exciting time for the borough.**

This year Council has reinstated the Park and Recreation tax category. In 2014, this category was removed, and the associated costs were assigned to the General Fund. This puts a strain on the General Fund, which covers the cost for most of the Borough's operations.

The New Britain Borough Real Estate Tax continues to be the lower portion of a Borough homeowner's overall Real Estate Tax bill at 42.550 compared to the School District's 131.60 mills. All these changes come with a minimal cost. This is why there is an 8 mill increase overall.

If you would like any more information or comments regarding this 2024 budget, please do not hesitate to call the office or stop in and we can give you the complete budget package.

Sincerely,

John Wolff, *Borough Manager*





# Stormwater Runoff Pollutes



## RAIN BARRELS

*Help Conserve Water  
and Save Money!*



### WHAT EXACTLY IS A RAIN BARREL?

A rain barrel is a system that collects and stores rain water from your roof that would otherwise be lost to runoff and diverted to storm drains, streams, and eventually the Delaware River watershed. It is constructed using a reused 55 gallon food grade barrel, a bottom drain, a spigot, an overflow a screen to keep debris and insects out, and a downspout diverter to carry the water into the rain barrel.

A rain barrel is a relatively simple and inexpensive way to capture and store rain water for use at later times. It conveniently sits under residential gutter downspouts from you home, garage, and/or shed.

### BENEFITS OF USING A RAIN BARREL

Lawn and garden watering can take up a large percentage or total percentage of total household water use during the summer months. A rain barrel collects water and stores it for when you need it most, during periods of drought! A rain barrel provides an ample supply of FREE water for flowers, gardens, lawns, and even car washing!

A rain barrel can conserve water and save YOU money during peak summer months. Conserving water helps protect the environment, saves energy (decreased demand for treated tap water and well water) and decreased the impact of runoff to streams and the Delaware River. Therefore by installing a rain barrel YOU can help protect the water quality, aquatic species, drinking water quality, and recreation in the Delaware River watershed.

A formula to remember: 1 inch of rain on a 1,000 sq. ft. roof yields 623 gallons of water. Calculate the yield of your roof by multiplying the square footage of your roof by 623 and divide by 1,000.



# **Agenda for the Regular Meeting of New Britain Borough Council**

**Wednesday August 9, 2023**

**7:30 PM**

## **1) Call to Order**

## **2) Roll Call**

- ☐ Council President LaMontagne
- ☐ Council Vice President Price
- ☐ Council Member Ascher
- ☐ Council Member Frasco
- ☐ Council Member Kelemen
- ☐ Council Member Maureen Loh
- ☐ Council Member Lucille Siegfried
- ☐ Mayor Donovan

## **3) Pledge of Allegiance**

## **4) Consideration of Consent Agenda Items**

- a) Borough Council Meeting Minutes of July 12, 2023
- b) Treasurer's Report – August 2023
- c) Unpaid Bills
  - i) Unpaid Bills for August 2023 - \$160,345.97

## **5) Residents Remarks – Agenda Items Only**

**Attention: Borough Council Meetings are Video Recorded**

Please state your name and address for the record

## **6) Business Items**

- a) 2022 Municipal Audit by Styer Associates
- b) Presentation by Chief Knott
- c) **MS4 Pollutant Reduction Plan – Request for public Comment**
- d) 44 Industrial Drive – Approve
- e) 471 E Butler Ave – Approve the sketch plan
- f) Consider advertising for repeal of the MUO West Ordinance

**7) Committee Activity Review, Questions, and Announcements**

**8) Review of Written Staff and Consultants Reports**

- a) Manager's Report
- b) Public Works Report
- c) Police Report
- d) Engineer's Report
- e) Fire & EMS

**9) Resident Remarks**

**Attention: Borough Council Meetings are Video Recorded**  
Please state your name and address for the record

**10) Adjournment**



## Minutes for the Regular Meeting of Borough Council August 9, 2023 @ 7:30 pm

---

### 1. Call to Order

### 2. Pledge of Allegiance

### 3. Roll Call

Council Present: Mr. Peter LaMontagne, President  
Mr. Thomas Price, Vice President  
Mr. Steven Ascher, Member  
Ms. Loren Frasco, Member  
Ms. Maureen Loh  
Ms. Lucille Siegfried  
Mr. James Donovan, Mayor

Staff Present: Mr. John Wolff, Borough Manager  
Ms. Andrea Dewhurst, Assistant Manager  
Mr. Michael Peters, Esq., Borough Solicitor  
Ms. Karen MacNair, P.E., Borough Engineer

Absent: Dr. Robyne Kelemen, Member

---

The public meeting of the Borough Council of New Britain Borough, duly advertised, was held in-person at Burkart Hall and called to order by Mr. Peter LaMontagne at 7:30 p.m. Mr. LaMontagne did state that Borough Council held and Executive Meeting just before this meeting.

---

### 4. Consideration of Consent Agenda

Mr. LaMontagne asked for a motion to approve the consent agenda items, Minutes & Bills

- a) Borough Council Meeting Minutes of June 2023
- b) Treasurer's Report – August 2023
- c) Unpaid bills
  - Unpaid Bills August 2023 - \$160,345.97

**Mr. Ascher made a motion to approve the Minutes & Bills; Seconded by Ms. Loh.**

Mr. LaMontagne asked if there was any discussion from Council.

**6-0 Motion Carried.**

### 5. Resident Remarks

None

\*The recording for this meeting can be found on the Borough's YouTube page.

## **6. Business Items**

### **a. Presentation by Chief Knott**

Chief Knott reviewed and discussed the staffing challenges that CBRPD are facing. Chief Knott also discussed the donation of a 2023 Cam-Am Off-road side-by-side by Smith Marine LLC. in New Britian Borough. This will be used for the trail system and large events throughout the CBR area.

### **b. MS4 Pollution Reduction Plan**

Ms. MacNair again discussed the MS4 program and was available for any public comment. The council had a few questions and comments. Duly advertise as required.

### **c. 44 Industrial Drive**

Ms. Kellie McGowan Esq. discussed the proposed plan and the list of requested waivers. There were minor questions and comments from the council. The council needed to approve Resolution 2023-10 for Preliminary/Final Land Development Plan.

**Mr. Price made a motion to approve the Resolution; Seconded by Ms. Siegfried.**

Mr. LaMontagne asked if there was any discussion from Council.

**6-0 Motion Carried.**

### **d. 471 E. Butler Ave**

Ms. Kellie McGowan Esq. discussed and displayed the proposed sketch plan for a mixed use commercial first floor and second and third floor apartments. This project is located at the northwest corner of E. Butler and N. Shady Retreat Road.

2 requests from the Historic Preservation Committee

1) being able to visit and walk through the Detwiller's house before demolition.

2) for developer to install an approved sign noting this site was the Detwiller's house.

No formal approval required.

### **e. Consider Advertising for the Repeal of the MUO West Ordinance**

This was requested by the Council in the July 12<sup>th</sup> meeting. Council also asked for Planning Commission to review and request the repeal. Planning Commission has requested not to repeal at this time. Planning would like to review and make recommendations for changes. The council has tabled this request for now.

## **7. Committee Activity Review, Questions, and Announcements**

None

\*The recording for this meeting can be found on the Borough's YouTube page.

**8. Review of Written Staff Reports and Elected Official Reports**

Mr. Wolff spoke about the manager's report in the packet. Talked about the conversation with Chalfont Borough using their Public Works Department for our infrastructure. Hoping to have something worked out by the end of the year.

Mr. Wolff discussed the beginning stages of the budget. We are looking for some preliminary Budget in October by the Goals meeting that is scheduled for October 24, 2023, at 7:00 pm. At this meeting we can layout goals for 2024 and help finalize our 2024 budget numbers.

**9. Resident Remarks**

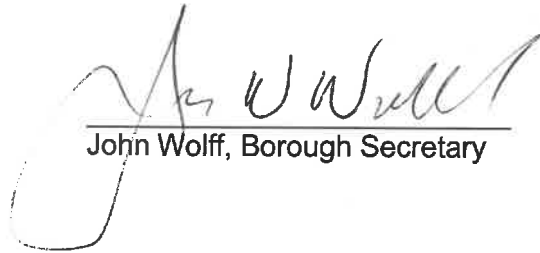
None

**10. Adjournment**

Mr. LaMontagne asked for a motion to adjourn.

**Ms. Frasco made a motion to adjourn at 9:45 p.m.; Seconded by Mr. Price.**

**6-0 Motion Carried.**



John Wolff, Borough Secretary



<b><u>Facility</u></b>	<b><u>Description</u></b>	<b><u>Detention</u></b>	<b><u>BMP</u></b>
B-1	Foundations	Yes	WQ
B-2	American Heritage	Yes	WQ
B-3	Perigrine (#15 Britain)	Yes	INF
B-4	Perigrine (#75 Britain)	Yes	INF
B-5A	1st Bank of Perk. (east)	Yes	INF
B-5B	1st Bank of Perk. (west)	Yes	INF
B-6	117 Aarons	Yes	INF
B-7	Town Center	Yes	No
B-8	Fluehr	Yes	No
B-9	Braccia	Yes	INF
B-10	Bodden / Mallozi	Yes	No
B-11	Unami Mews	Yes	No
B-12A	Fredendall (north)	Yes	INF
B-12B	Fredendall (south)	Yes	INF
B-13	Chant	No	WQ
B-14	Painted shutter	No	INF
B-15	G&A office (350 E. Butler)	Yes	INF
B-16	Seal Master	Yes	INF
B-17A	Gilmore (65 E. Butler)	Yes	INF
B-17B	Gilmore (65 E. Butler)	Yes	INF
B-17C	Gilmore (65 E. Butler)	Yes	INF
B-17D	Gilmore (65 E. Butler)	Yes	INF
B-17E	Gilmore (65 E. Butler)	Yes	INF
B-17F	Gilmore (65 E. Butler)	Yes	INF
B-17G	Gilmore (65 E. Butler)	Yes	INF
B-17H	Gilmore (65 E. Butler)	Yes	INF
B-17I	Gilmore (65 E. Butler)	Yes	INF
B-17J	Gilmore (65 E. Butler)	Yes	INF
B-17K	Gilmore (65 E. Butler)	Yes	INF
B-17L	Gilmore (65 E. Butler)	Yes	INF
B-17M	Gilmore (65 E. Butler)	Yes	INF
B-17N	Gilmore (65 E. Butler)	Yes	INF
B-18	Caruso	Yes	INF
B-19	Del Val College Parking Lot	Yes	INF
B-20	#97 Britain	Yes	INF
B-21	Foundations parking	Yes	INF
B-22	Economy Roofing	No	WQ
B-23	Del Val Stadium Field	Yes	WQ
B-24	Pine Run School	Yes	INF
B-25A	Chant Rain Gardens (NW)	Yes	WQ
B-25B	Chant Rain Gardens (SW)	Yes	WQ
B-25C	Chant Rain Gardens (NE)	Yes	WQ
B-25D	Chant Rain Gardens (NE)	Yes	WQ
B-26	111 Woodland	Yes	INF
B-27	#51 Britain	Yes	INF
B-28	Hidden Meadows	Yes	WQ
B-29A	701 E. Butler (rear)	Yes	INF
B-29B	701 E. Butler (front)	Yes	INF
B-31	76 Lamp Post	Yes	INF
B-32	141 Aarons rain garden	No	WQ
B-33	Tamenend terminus	Yes	INF
B-34	University City	Yes	WQ
B-35	Sandy Ridge Walk (lot 5)	Yes	INF
B-35A	Sandy Ridge Walk (lot 2)	Yes	INF
B-35B	Sandy Ridge Walk (lot 3)	Yes	INF
INF	Infiltration system		
WQ	Water quality system		

# APPENDIX A

## Summary Table of Installed PCSM BMPs

Check all applicable PCSM BMPs that have been installed as part of the approved PCSM Plan along with their associated function(s).

Note: VC = Volume Control, RC = Rate Control and WQ = Water Quality

Permit No.: PAG02000915039

BMP	Function(s)			No. of BMPs	Total Acres Treated	Total Volume Treated
<input type="checkbox"/> Wet Ponds	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Constructed Wetlands	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Retention Basins	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input checked="" type="checkbox"/> Detention Basins	<input type="checkbox"/> VC	<input checked="" type="checkbox"/> RC			2.176	6226
<input type="checkbox"/> Underground Detention	<input type="checkbox"/> VC	<input type="checkbox"/> RC				
<input type="checkbox"/> Dry Extended Detention Basin	<input type="checkbox"/> VC	<input type="checkbox"/> RC				
<input type="checkbox"/> Sediment Fore Bay	<input type="checkbox"/> VC		<input type="checkbox"/> WQ			
<input type="checkbox"/> Infiltration Trench	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Infiltration Berm/Retentive Grading	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Subsurface Infiltration Bed	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Infiltration Basin	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Pervious Pavement	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Dry Well/Seepage Pit	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Bio-Infiltration Areas	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input checked="" type="checkbox"/> Rain Gardens/Bio-Retention	<input checked="" type="checkbox"/> VC	<input type="checkbox"/> RC	<input checked="" type="checkbox"/> WQ		2.176	524
<input checked="" type="checkbox"/> Vegetated Swales	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input checked="" type="checkbox"/> WQ			
<input type="checkbox"/> Constructed Filters	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input checked="" type="checkbox"/> Protect Sensitive & Special Value Features	<input checked="" type="checkbox"/> VC	<input type="checkbox"/> RC	<input checked="" type="checkbox"/> WQ		0.394	609
<input type="checkbox"/> Protect/Convert/Establish Riparian Buffers	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input checked="" type="checkbox"/> Restoration: Buffers/Landscape/Floodplain	<input checked="" type="checkbox"/> VC	<input type="checkbox"/> RC	<input checked="" type="checkbox"/> WQ		0.019	442
<input type="checkbox"/> Disconnection From Storm Sewers	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Rooftop Disconnections	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Vegetated Roofs	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Runoff Capture/Reuse	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Oil/Grit Separators			<input type="checkbox"/> WQ			
<input type="checkbox"/> Water Quality Inserts/Inlets			<input type="checkbox"/> WQ			
<input type="checkbox"/> Street Sweeping			<input type="checkbox"/> WQ			
<input checked="" type="checkbox"/> Soil Amendment/Soil Restoration	<input checked="" type="checkbox"/> VC	<input type="checkbox"/> RC	<input checked="" type="checkbox"/> WQ		2845	1.567
<input checked="" type="checkbox"/> Other Reduce Street Imp.	<input type="checkbox"/> VC	<input checked="" type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Other	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			
<input type="checkbox"/> Other	<input type="checkbox"/> VC	<input type="checkbox"/> RC	<input type="checkbox"/> WQ			

APPENDIX C

Permit No.: PAG02000915039

<b>Person(s) Responsible for Long-Term Operation and Maintenance of PCSM BMPs:</b>				
<u>Statement:</u> The following person(s) understand and have agreed to the long-term operation and maintenance of the PCSM BMPs as per the long-term operation and maintenance plan.				
<b>PCSM BMPs (list one BMP per row)</b>	<b>Latitude and Longitude, of each PCSM BMP</b>	<b>Name of Responsible Party</b>	<b>Address</b>	<b>Phone #</b>
25-009-064-004		Howard Goldberg & Merle Miller-Goldberg	1905 Waid Way Doylestown, PA 18901	
25-009-064-005		Brian Rookstool & Danielle Young	1915 Waid Way Doylestown, PA 18901	
25-009-064-006		Raymond Flynn	1925 Waid Way Doylestown, PA 18901	
25-009-064-007		Daniel Ward & James Wiltfong	1935 Waid Way Doylestown, PA 18901	
25-009-064-008		Gerald Brinker & Colleen Brinker	1945 Waid Way Doylestown, PA 18901	

Attach additional Appendix C Forms as needed.

Page 1 of 4

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PCSM BMPs (list one BMP per row)	Latitude and Longitude, of each PCSM BMP	Name of Responsible Party	Address	Phone #
25-009-064-009		Paul Linden	1955 Waid Way Doylestown, PA 18901	
25-009-064-010		Anthony Marsaglia & Patricia Marsaglia	1965 Waid Way Doylestown, PA 18901	
25-009-064-011		Robert Cramer, Jr & Heather Cramer	1975 Waid Way Doylestown, PA 18901	
25-009-064-012		Jessica Lynch	1980 Waid Way Doylestown, PA 18901	
25-009-064-013		William Ailtmar & Melissa Ailtmar	1970 Waid Way Doylestown, PA 18901	

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Statement: The following person(s) understand and have agreed to the long-term operation and maintenance of the PCSM BMPs as per the long-term operation and maintenance plan.				
PCSM BMPs (list one BMP per row)	Latitude and Longitude, of each PCSM BMP	Name of Responsible Party	Address	Phone #
25-009-064-014		Fabien Lu & Laure Bories-Lu	1960 Waid Way Doylestown, PA 18901	
25-009-064-015		Lynn Thomas & Michael Thomas	1950 Waid Way Doylestown, PA 18901	
25-009-064-016		Louis-Henri Marguet & Ann Wellington-Marguet	1940 Waid Way Doylestown, PA 18901	
25-009-064-017		Richard Steele & Ashlie Steele	1930 Waid Way Doylestown, PA 18901	
25-009-064-018		Bret Thomas Berg, Kenneth Jon Berg & Sarah Elizabeth Yocum	1920 Waid Way Doylestown, PA 18901	

Attach additional Appendix C Forms as needed.

APPENDIX C

Permit No.: PAG02000915039

**Person(s) Responsible for Long-Term Operation and Maintenance of PCSM BMPs:**

**Statement:** The following person(s) understand and have agreed to the long-term operation and maintenance of the PCSM BMPs as per the long-term operation and maintenance plan.

PCSM BMPs (list one BMP per row)	Latitude and Longitude, of each PCSM BMP	Name of Responsible Party	Address	Phone #
25-009-064-003		William H Rookstool, III	1910 Waid Way Doylestown, PA 18901	

Attach additional Appendix C Forms as needed.

# Chalfont Borough

## Public Works Report

New Britain Borough, May 2024

### **Mowing-**

All properties are being mowed weekly

### **Mulching**

The islands off of 202 were mulched this month.

### **Potholes**

Public Works did a pothole patrol and checked every street in the borough.

### **Street Signs**

25 snow emergency and 5 ton truck street signs were removed throughout the borough.

### **Sweeping**

All borough streets were swept this month.

Public Works Foreman

Patrick Hallman

5/4/2024- 6/6/2024